

From: Ex. 6 Personal Privacy (PP)
Sent: 6/4/2019 2:30:24 PM
To:

CC:

Subject: Update on RAD Assignment Tracking Workbook
Attachments: RAD-CCD New Chem Case Work.6-03-2019.xlsx

Ex. 6 Personal Privacy (PP)

To All,

I know that everyone is interested in how RAD is being assigned case priorities. I have met with the leads for the RAD New Chemicals Dedicated Team (cc'd on this email) and we have agreed (at least for now) to use the Excel workbook ("RAD-CCD New Chem Case Work") now loaded on the J: drive at J:/RAD-CCD SIFs to prioritize and track cases. I have attached a copy of that workbook to this email.

PLEASE DO NOT ATTEMPT TO EDIT THE WORKBOOK AT J:/RAD-CCD SIFs. THAT ACTIVE WORKBOOK IS FOR USE ONLY BY ME, Ex. 6 Personal Privacy (PP) I WILL MAKE COPIES OF THE WORKBOOK AVAILABLE TO YOU BY EMAIL EACH WEEK SO THAT YOU CAN TRACK YOUR CASES.

The workbook consists of: (1) a spreadsheet that lists the cases that I have projected (based on your input) should be completed in the current month; (2) a spreadsheet of cases that I have identified (with your input) as "hair on fire" cases; and (3) a spreadsheet that lists "additional high priority cases" that I have identified (with your input). Each of these spreadsheets contains several "check box" columns to enable RAD to identify when the HH, Eco and Fate writeups needed for CCD to complete the Determination Documents have been completed by RAD and uploaded in NCR. RAD has agreed to check these boxes so that you can know when have the info needed to complete your determination documents.

The workbook also has a 4th spreadsheet that is basically the new version of the Spreadsheet of Doom that tracks cases that are still in Post-Focus work mode. I still have not yet been able to update this spreadsheet with all of the cases for which SIFs have been sent but I am working on it.

Ex. 6 Personal Privacy (PP)
New Chemicals Management Branch (MC- 7405M)
U.S. EPA, Office of Pollution Prevention and Toxics

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